

POLICY NAME: Christian Education

1. Purpose

- 1.1. This policy exists to ensure ongoing Christian Education for all ages at Deer Lake United Church Adult, Youth and Children. It is designed to ensure engaging and progressive CE in a supportive community and to provide an opportunity for all congregants to explore their own unique Christian Faith Journey.

2. Scope

- 2.1. This policy applies to the CE Committee, the Church Secretary and all groups that fall under domain of CE at DLUC:

Nursery	CED002
Sunday School	CED003
Youth Group	CED004
Adult Education	CED005

3. Policy Statement

- 3.1. The CE Committee of DLUC is responsible for ensuring compliance with the definitions and scope as defined in the CE Policy. In turn, all the groups that fall under the domain of Christian Education are accountable to the CE Committee for ensuring supportive learning environments and spiritually engaging programming for the appropriate age grouping.
- 3.2. A Criminal Record Check is required for any congregant working with children or youth at DLUC in any role that facilitates CE through Nursery, Sunday School or Youth Group. A template/letter to request a Criminal Record Check from the Burnaby RCMP is available from the DLUC office. Completed Criminal Record Checks are kept on file at the DLUC office.
- 3.3. Any monies spent for CE (EG: Inventory, Curriculum, Special Events) can be reimbursed by submitting a Requisition for Payment Form to the Treasurer.

4. Definitions

- 4.1. **Adult:** 18 years and older.
- 4.2. **CE:** Christian Education
- 4.3. **CE Committee:** Annually elected members of the Christian Education Committee
- 4.4. **DLUC:** Deer Lake United Church
- 4.5. **Board Executive:** Comprises the Chairperson, Vice Chairperson, Minister, Board Secretary, Treasurer, Envelope Secretary and the Chairpersons of the Committees.
- 4.6. **Congregant:** An individual who is either on the official roll of DLUC (full member) or who regularly attends and supports DLUC (adherent).

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Authorized by: DLUC Board

Staff position or organization responsible for authorising the policy

Maintained by: Christian Education Committee Chairperson

Staff position responsible for keeping the policy up to date and error free

Approval Date: [2006-06-20]

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- 4.7. **Nursery:** Under 4 years of age.*
- 4.8. **Privacy Policy:** All personal information collected for the Sunday School, Nursery and Youth Registers is confidential.
- 4.9. **Sunday School:** 4 to 12 years old*
- 4.10. **Youth Group:** 13 to 18 years old*

* Age exceptions may apply due to the mutual agreement between the Nursery Caregiver, Sunday School Teacher or Youth Leader and the Child's Guardian.

5. Responsibility / Owner

- 5.1. The CE Committee is responsible to:
 - 5.1.1. Ensure compliance with its policies and for reporting its compliance to the Board Executive.
 - 5.1.2. Ensure that appropriate procedures and other systems, where relevant, are in place.
 - 5.1.3. Meet quarterly.
 - 5.1.4. Actively find new members to serve on the Committee each year.
 - 5.1.5. Annually review the CE Policies.
 - 5.1.6. Annually review the CE Programmes.

6. Legislative Context / External References

- 6.1. See **Faithful Footsteps: Screening Procedures for Positions of Trust and Authority in the United Church of Canada**. This document can be found in Adobe PDF format at the United Church of Canada website: <http://www.united-church.ca/pastoralrelations/>

7. Associated Documents / Internal References

- 7.1. Requisition for Payment form – available at the DLUC office.
- 7.2. Criminal Record Check – available from Burnaby RCMP and stored at the DLUC office.
- 7.3. Criminal Record Check request letter – available at the DLUC office.
- 7.4. Policy CED002 Nursery
- 7.5. Policy CED003 Sunday School
- 7.6. Policy CED004 Youth Christian Education
- 7.7. Policy CED005 Adult Christian Education

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