

POLICY NAME: Music Team

1. Purpose

- 1.1. To ensure the ongoing health and focus of the vital music ministry at Deer Lake United Church.

2. Scope

- 2.1. This policy applies to all involved in the music ministry of DLUC.

3. Policy Statement

- 3.1. The Music Team is comprised of the Choir Directors and the Organist.
- 3.2. Anyone wishing to sing is welcome in the choir
- 3.3. The Music Team shall be guided by:
- 3.3.1. their own internal consultation
 - 3.3.2. the Minister (see below)
 - 3.3.3. the Worship Committee
- 3.4. The anthems chosen for worship services shall:
- 3.4.1. be chosen by the Music Team in consultation with the Minister.
 - 3.4.2. represent a wide variety of musical and textual styles within the parameters of:
 - 3.4.2.1. specific services as outlined by the Minister
 - 3.4.2.2. the Church season
 - 3.4.2.3. the capabilities and attendance/availability of the choir
 - 3.4.3. be placed within the service at the discretion of the Minister in consultation with the Music Team.
 - 3.4.4. be sung from the front of the Sanctuary except at Christmas and Easter and occasional special services when the anthem shall be sung from the north loft or from other parts of the Sanctuary, depending on the needs of a particular service or anthem.
 - 3.4.5. in general, be purchased from Northwest Music (Vancouver), Canadian Choral Center (Winnipeg) and Rideau Music (Calgary), or be written and/or arranged by members of the Music Team. Other appropriate sources may also be considered and used.
- 3.5. When not singing, the choir is encouraged to sit among the congregation
- 3.6. Choir singing apparel will generally be church clothes and will not include gowns
- 3.7. Choir rehearsals shall be in the DLUC Sanctuary on Thursday evenings from 7:30 to 9:00pm and, on the Sundays the choir sings, from 9:50 to 10:10.
- 3.8. Special musical groups (Pieces of 8, KidZ Band, etc.) shall rehearse at a time convenient to the members of those groups.
- 3.9. For special choir presentations, extra rehearsals may be called in consultation with those involved in the presentation.

Warning – Uncontrolled when printed! The current version of this document is kept on the DLUC office PC.

Authorized by: DLUC Board
Staff position or organization responsible for authorising the policy
Maintained by: Music Director
Staff position responsible for keeping the policy up to date and error free
Approval Date: [2006/06/20]
Date the current version was approved
File name: Policy MUS001 Music Team 2006-06-20.doc

Original Issue: [2006/04/11]
Date of the original authorisation and issue of the policy
Current Version: [2006/04/27]
Date of the most recent amendment to the policy

POLICY NAME: Music Team

- 3.10. Some members of the Music Team and choir will present a special performance at least once each year.
- 3.11. An annual budget amount shall be provided for the purchase of choral music.
- 3.12. The care of DLUC's keyboard instruments shall:
 - 3.12.1. be the responsibility of the Music Team who shall assess needs and frequency of service and call the appropriate instrument technician.
 - 3.12.2. be provided for in an annual amount budget separate from the choral music budget.
- 3.13. The Organist will also be the Choir Accompanist.

4. Definitions

- 4.1. **Music Team:** Comprises the Choir Directors and Organist.
- 4.2. **DLUC:** Deer Lake United Church

5. Responsibility / Owner

- 5.1. The Music Team, in consultation with the Minister, shall be responsible for this policy.

6. Legislative Context / External References

- 6.1. None.

7. Associated Documents / Internal References

- 7.1. DLUC Choir Director Job Description
- 7.2. DLUC Organist Job Description
- 7.3. DLUC Organist Contract.

Warning – Uncontrolled when printed! The current version of this document is kept on the DLUC office PC.

Authorized by: DLUC Board
Staff position or organization responsible for authorising the policy
Maintained by: Music Director
Staff position responsible for keeping the policy up to date and error free
Approval Date: [2006/06/20]
Date the current version was approved
File name: Policy MUS001 Music Team 2006-06-20.doc

Original Issue: [2006/04/11]
Date of the original authorisation and issue of the policy
Current Version: [2006/04/27]
Date of the most recent amendment to the policy