

**POLICY NAME: Outreach**

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**1. Purpose**

- 1.1. This Outreach policy was written to ensure that Deer Lake United Church continues to respond to community and global needs beyond the congregation, and to ensure that Outreach volunteers direct their efforts in line with the congregation's mission and resources.

**2. Scope**

- 2.1. This Outreach Policy applies to all members of the Outreach Committee. This policy will be useful for all congregation members and board members interested in Outreach work.

**3. Policy Statement**

- 3.1. The purpose of the Outreach Committee is to respond to external needs of DLUC's local and global community. Responding to need includes researching the issue and educating congregation members about the issue, as well as marketing and fundraising and miscellaneous volunteer work.
- 3.2. Successful outreach programs involve all congregation members and not solely the members of the committee.
- 3.3. The Outreach Committee will support the Mission and Service Fund from the larger organization of the United Church of Canada. This involves continuing communication to stay informed, distributing information, posting materials, asking for donations, and organising the occasional worship service or activity, sometimes inviting guest speakers to present to the congregation.
- 3.4. The Outreach Committee will continue inherited, long-term, on-going projects such as supporting First United Church Mission, the Marguerite Dixon Transition Society, the Edmonds Youth Centre, and an outreach to families at Christmas time.
- 3.5. The Outreach Committee will take on other short-term projects that have a limited time-frame as volunteer and financial resources allow

**4. Definitions**

- 4.1. **Outreach:** responding to local and global needs
- 4.2. **DLUC:** Deer Lake United Church
- 4.3. **UCC:** United Church of Canada.

**5. Responsibility / Owner**

- 5.1. The Chairperson of the Outreach Committee and the Chairperson of the Board will take responsibility for ensuring compliance with this Outreach policy. It will be helpful to have the Minister and the Administrative Assistant familiar with the policy, directing congregation members to the committee as appropriate.

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Authorized by: [DLUC Board]

*Staff position or organization responsible for authorising the policy*

Maintained by: [Outreach Committee Chairperson]

*Staff position responsible for keeping the policy up to date and error free*

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**6. Legislative Context / External References**

6.1. <http://www.united-church.ca/msfund/>.

**7. Associated Documents / Internal References**

7.1. none.

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