

POLICY NAME: Trustees Meetings

1. Purpose

- 1.1. To provide guidance to the Trustees regarding the frequency and purpose of meeting

2. Scope

- 2.1. This policy applies to the Trustees of DLUC

3. Policy Statement

- 3.1. **Meetings:** The Trustees of DLUC shall formally meet at least once in the Fall of each year and at any other time as a need arises.
- 3.2. **Meeting Content:**
 - 3.2.1 Review the DLUC Insurance Program to ensure appropriate insurance coverages are being maintained and DLUC physical assets are insured to their replacement value.
 - 3.2.2 Review the DLUC Investment Portfolio with its appointed financial advisor.
 - 3.2.3 Address all other matters that fall within the responsibilities of the Trustees as stated in Section 265 of The Manual.

4. Definitions

- 4.1. **DLUC:** Deer Lake United Church
- 4.2. **UCC:** United Church of Canada
- 4.3. **The Manual:** the Manual of the United Church of Canada 33rd Revised Edition 2004.

5. Responsibility / Owner

- 5.1. The Trustees of Deer Lake United Church

6. Legislative Context / External References

- 6.1. Board of Trustees as outlined in Sections 250 to 272 of The Manual

7. Associated Documents / Internal References

- 7.1. None

Warning – Uncontrolled when printed! The current version of this document is kept on the DLUC office PC.

Authorized by: DLUC Board
Staff position or organization responsible for authorising the policy
Maintained by: Trustees Chairperson
Staff position responsible for keeping the policy up to date and error free
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